

## APPLICATION FOR LEAVE TO REMAIN IN THE UK IN A CATEGORY NOT COVERED BY OTHER APPLICATION FORMS AND FOR A BIOMETRIC IMMIGRATION DOCUMENT

In accordance with paragraph 34 of the Immigration Rules, this is a specified form for the purpose of the Immigration Rules as of 1 June 2012 and must be used for all applications made on or after that date for the purposes stated on this page and listed in section 3.

You also need the separate guidance documents listed below, which you should read before making your application:

- FLR(O) guidance notes
- UKBA photograph guidance

If you do not already have these documents, you can get them from our website at [www.ukba.homeoffice.gov.uk](http://www.ukba.homeoffice.gov.uk).

Our application forms change periodically. If you obtain this form some time before applying, please check that it is still the version which must be used when you are ready to apply.

Applications on this form may be made by post or in person at one of our Public Enquiry Offices. To apply in person, you must make an appointment.

If you apply by post you must send your application to the following address::

UK Border Agency  
Leave to Remain – FLR(O)  
PO Box 495  
Durham  
DH99 1WR

**FLR(O)**

Version 06/2012

Academic visitor

UK ancestry

Domestic worker in  
a private household

Visitor for private  
medical treatment

Dependant of a per-  
son who has limited  
leave to enter or  
remain in the UK  
other than under  
the points based  
system

General visitor

Long residence in  
the UK

Dependants of  
exempt HM forces

Other purposes/  
reasons not  
covered by other  
application forms

This form is valid  
only for applica-  
tions made on or  
after 1 June 2012

## PAYMENT GUIDANCE

### THE FEE

If you are a single applicant on form FLR(O) and no dependants are applying with you, there is a fee of £561 for applications made by post, or £867 for premium service applications made in person at our Public Enquiry Offices.

If one or more dependants are applying with you, the fee increases by £281 for each dependant for applications made by post and £434 for applications made in person as shown in the table below.

Please note that your application will be rejected as invalid if you do not pay the specified fee.

Number of applicants	Postal	Premium
Yourself and 1 dependant	£842	£1301
Yourself and 2 dependants	£1123	£1735
Yourself and 3 dependants	£1404	£2169
Yourself and more than 3 dependants	Add £281 (Postal) or £434 (PEO) to the amount above for each additional dependant	

### WHO MAY APPLY WITH YOU?

You may include your spouse, civil partner, unmarried or same-sex partner and/or children under the age of 18 if they are applying as your dependants. But they must pay the specified fee if they apply separately.

Children aged 18 or over may not be included. They must apply individually and pay the specified fee in each case.

The immigration rules for the academic visitor and visitor for private medical treatment categories do not allow dependants but they may be allowed to remain exceptionally in some circumstances.

### HOW CAN YOU PAY?

You must pay by one of the methods specified below.

- Cheque
- Postal Order
- Credit card<sup>1</sup> - Visa (including Electron),

**1 Please note that when making large or multiple payments using your credit card, the anti fraud measures that banks operate sometimes stop the full payment being taken. This is because either the maximum limit on a single transaction, or the number of transactions allowed in a given period of time, has been exceeded. To prevent this you must ensure that you inform your bank of your intention to make large or multiple payments in advance so that your bank allows the full payment to be taken when you submit your application.**

- MasterCard or American Express (Amex)
- Debit card - Delta, Maestro\* (including Solo)
- Banker's draft (payable to the Home Office)

If you are paying by credit or debit card at a Public Enquiry Office, we cannot accept payment by that method unless the cardholder is present.

\* Maestro - we will accept any Maestro card if you are applying in person at a Public Enquiry Office but only Maestro cards used in the UK if you are applying by post.

### CHEQUES AND POSTAL ORDERS

You must make the cheque or postal order payable to Home Office Leave to Remain and cross the cheque or postal order(s) A/C Payee only.

Write the full name, nationality and date of birth of the main applicant on the back of each cheque and/or each postal order and keep the postal order stub(s).

Make sure that the date and the amount (words and figures) are correct and that the cheque is signed properly.

If applying by post, attach your cheque or postal order(s) to the front of the application form.

If applying in person at a Public Enquiry Office and paying by cheque, you must have a cheque guarantee card with a limit sufficient to cover the amount to be paid.

### COMPLETING THE PAYMENT DETAILS PAGE

To ensure that your payment is processed without any delay, please note the points below when completing the payment details.

1-2 The address at 1 should be the contact address in the UK for any correspondence. If it is not your home address (eg a solicitor or other authorised immigration adviser may be submitting the application), give the contact name at 2.

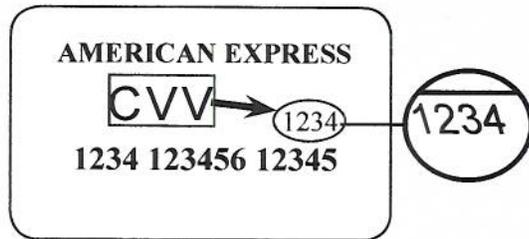
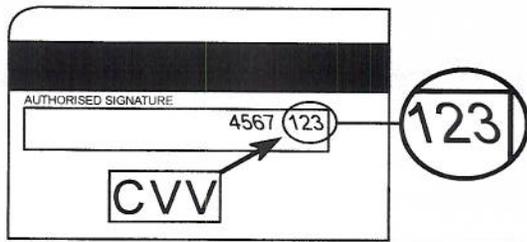
3 This should be the full name of the main applicant as given in his or her passport or travel document.

4 Date of birth - for example, 3 January 1980 should be written 03 01 1980 in the spaces provided.

8-12 Complete only if paying by card.

## PAYMENT GUIDANCE

11 The Card Verification Value (CVV) is a 3-digit security code found on the back of the card on the signature strip - it consists of the last 3 digits. For Amex the security code consists of 4-digits and is found on the front of the card.



If you do not provide the CVV number, we cannot take the payment and your application will be rejected as invalid.

12 It is the cardholder as named on the credit or debit card who must sign and date.

# PAYMENT DETAILS: FLR(O)

Please complete this page in block capitals and black ink after first reading the payment guidance.

Contact address in the UK for correspondence (UK British Mailing Address only - NO PSC)

1    C H U R C H    F A R M  
 S N A I L W E L L  
 C A M B R I D G E S H I R      Postcode    C B 8 7    L Z

2 Contact name in the UK if different from that of the applicant

L I S T    S P O N S O R S    N A M E    F O R  
 M I N O R S

3 Applicant's full name

T R I S T A N    P I E R C E    B R O S N A N

4 Date of birth      Day      Month      Year  
                          0 1      0 8      1 9 8 0

**PAYMENT DETAILS**

Amount - please tick the amount you are paying (tick applicable fee)

	Postal	Premium - (*PEO ONLY)		Postal	Premium - (*PEO ONLY)
Single applicant - no dependants	£561	<del>£867</del>	Main applicant and two dependants	£1123	£1735
Main applicant and one dependant	£842	£1301	Main applicant and three dependants	£1404	£2169

If more than 3 dependants are applying with you, please state the number in the space below and enter the correct amount specified in the payment guidance in the appropriate box.

Main applicant and ..... dependants      £      - postal      £ 867. - premium

6 How are you paying? Please tick a box.      Postal order      Cheque      Debit or credit card      Banker's draft     

7 Paying by cheque - please give cheque details below (enter information if using a banker's draft)

Cheque number      Account number      Sort code  
 1 3 x x x x      9 0 x x x x x x x      2 3 - 4 0 - 7 0

Paying by card - please complete 8-12 below

8 Which card are you using for payment? Please tick a box.      Visa / Electron      MasterCard / Amex      Delta      Maestro / Solo

9 Name on card

10 Card number

11 Card details      Valid from      Expiry date      Card security number - CVV (3 digit number or 4 digit number for Amex)      Issue No. (where available)

12 Cardholder's signature      Date

If you are producing a double-sided copy of this application form, please include this page and make sure it falls on the reverse of the payment details page in the two-sided copy.

For administrative reasons, it's important that the rest of the form begins with Section 1 - Applicant's Details facing upwards.

**\*\*PLEASE do not print application double-sided\*\***

**\*\*MUST INCLUDE THIS PAGE\*\***



## SECTION 2 - DEPENDANTS WHO ARE ALSO APPLYING

If you have a partner and/or any children under 18 who are living with you in the UK and who are applying with you for an extension of stay as your dependants, it is mandatory to complete this section as required. Please note that this application will be invalid if you do not.

"Partner" means your spouse, civil partner, unmarried or same-sex partner.

If more than 2 children are applying, please give their details on a photocopy of this page, enclose it with this form and place the photographs in a sealed envelope attached to section 1 as instructed there.

The rules for visitors and long residence in the UK do not allow dependants but they may be allowed to remain exceptionally in some circumstances. Children aged 18 or over must apply separately.

Photographs  You must provide two identical photographs of each dependant who is applying.  Write the dependant's full name on the back of each photograph and enclose them in an envelope attached to section 1 as instructed there.	Your partner's full name  Nationality  Place of birth - town or city and country  <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Date of birth</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Gender</td> <td style="width: 40%; text-align: center;">Relationship to you</td> </tr> <tr> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> <td style="text-align: center;">- please tick</td> <td style="text-align: center;">- please tick</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">Male    Female</td> <td style="text-align: center;">Spouse    Civil partner</td> </tr> </table>		Date of birth		Gender	Relationship to you	Day	Month	Year	- please tick	- please tick				Male    Female	Spouse    Civil partner
	Date of birth		Gender	Relationship to you												
Day	Month	Year	- please tick	- please tick												
			Male    Female	Spouse    Civil partner												

\*\*\*\*\*Please print additional pages if more than 2 dependants listed below:\*\*\*\*\*

Photographs  You must provide two identical photographs of each dependant who is applying.  Write the dependant's full name on the back of each photograph and enclose them in an envelope attached to section 1 as instructed there.	Child's full name  Nationality  Place of birth - town or city and country  <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Date of birth</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Gender</td> <td style="width: 40%; text-align: center;">Relationship to you - please tick</td> </tr> <tr> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> <td style="text-align: center;">- please tick</td> <td style="text-align: center;">Son    Daughter</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">Male    Female</td> <td></td> </tr> </table>		Date of birth		Gender	Relationship to you - please tick	Day	Month	Year	- please tick	Son    Daughter				Male    Female	
	Date of birth		Gender	Relationship to you - please tick												
Day	Month	Year	- please tick	Son    Daughter												
			Male    Female													

Photographs  You must provide two identical photographs of each dependant who is applying.  Write the dependant's full name on the back of each photograph and enclose them in an envelope attached to section 1 as instructed there.	Child's full name  Nationality  Place of birth - town or city and country  <table border="0" style="width: 100%;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Date of birth</td> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Gender</td> <td style="width: 40%; text-align: center;">Relationship to you - please tick</td> </tr> <tr> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> <td style="text-align: center;">- please tick</td> <td style="text-align: center;">Son    Daughter</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;">Male    Female</td> <td></td> </tr> </table>		Date of birth		Gender	Relationship to you - please tick	Day	Month	Year	- please tick	Son    Daughter				Male    Female	
	Date of birth		Gender	Relationship to you - please tick												
Day	Month	Year	- please tick	Son    Daughter												
			Male    Female													

## SECTION 3 - WHICH CATEGORY?

Please tick a box below to show us the category in which you are applying for an extension of stay in the UK.

Academic visitor  
see documents required at 8B

General visitor  
see documents required at 8G

UK ancestry  
see documents required at 8C

Domestic worker in a  
private household  
see documents required at 8D

Visitor for private medical  
treatment  
see documents required at 8E

Long residence in the UK  
see documents required at 8I/8J

Dependant of a person  
who has limited leave  
to enter or remain in the  
UK other than under the  
points based system  
see documents required at 8F

Dependants of  
exempt HM forces  
see documents required at 8K

Other purposes/  
reasons not  
covered by other  
application forms  
see documents required at 8L

X

If you have ticked the other purposes/reasons category, please explain briefly why you are applying for an extension of stay in the UK. You will also need to provide a letter or other document explaining in more detail why you are applying.

CIVILIAN EMPLOYEE:  
"PLEASE SEE LETTER OF EMPLOYMENT LETTER"

## SECTION 4 - BIOMETRIC RESIDENCE PERMITS

It is mandatory to complete this section as required. **Please note** that this application will be invalid if you do not do so.

\*\*\*\*\*PLEASE READ THIS SECTION CAREFULLY\*\*\*\*\*

See Note 1 about Biometric Residence Permits.

Note 1 In accordance with the Immigration (Biometric Registration) Regulations 2008 (as amended), anyone applying for an extension of stay in the UK in the categories for which this application form is specified must also apply for a biometric immigration document, otherwise known as a Biometrics Residence Permit. This also applies to applications at the same time by any dependants of the main applicant. For information about Biometric Residence Permits, please see the separate FLR(O) guidance notes which you should read before completing this form.

\*\*\*\*\*CHECK APPLICABLE BOX\*\*\*\*\*

4.1 Have you used any name(s) other than the one given at 1.4 in section 1 of this application form in previous UK immigration applications made in the UK or abroad? Yes  No

If yes, go to 4.2. If no, go to 4.3.

4.2 Please give the details specified below. The name in each case should be that in which you made the application. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which you made the application	Date of application	Country in which application was made	British diplomatic post if application made abroad
--	---------------------	---------------------------------------	--

\*\*\*\*\*CHECK APPLICABLE BOX\*\*\*\*\*

4.3 Have you had your fingerprints taken as part of a previous UK immigration application made in the UK or abroad? Yes  No

If yes, go to 4.4. If no, go to 4.5.

4.4 Please give the details specified below in each case. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which your fingerprints were taken	Date on which they were taken	Place at which they were taken	British diplomatic post if they were taken abroad
--	-------------------------------	--------------------------------	---

TRISTAN PIERCE BROSAN 27 APR 2011 WASHINGTON D.C. USA

Dependants applying with you

\*\*\*\*\*CHECK APPLICABLE BOX\*\*\*\*\*

4.5 Are any dependants applying with you? Yes  No

If yes, go to 4.6. If no, go to section 4.10.

## SECTION 4 -BIOMETRIC RESIDENCE PERMIT

\*\*\*\*\*CHECK APPLICABLE BOX\*\*\*\*\*

- 4.6 Have any of the dependants applying with you used any name(s) other than the one(s) given in section 2 of this application form in previous UK immigration applications made in the UK or abroad? Yes      No

If yes, go to 4.7. If no, go to 4.8

- 4.7 Please give the details specified below. The name in each case should be that in which the dependant made the application. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which the dependant made the application	Date of application	Country in which application was made	British diplomatic post if application made abroad
--	---------------------	---------------------------------------	--

- 4.8 Have any of the dependants applying with you had their fingerprints taken as part of a previous UK immigration application made in the UK or abroad? Yes      No

If yes, go to 4.9. If no, go to 4.10.

- 4.9 Please give the details specified below. If you need more space, continue on a separate sheet and enclose it with this application form.

The name in which the dependant's fingerprints were taken	Date on which they were taken	Place at which they were taken	British diplomatic post if they were taken abroad
---	-------------------------------	--------------------------------	---

Children under 16 applying -PLEASE LEAVE BLANK IF NOT APPLICABLE-

- 4.10 If the main applicant or any dependants are under 16, enter the details of the responsible adult who will accompany them when they have their fingerprints and/or photograph taken:

Name of responsible adult	Date of birth	Nationality	Relationship to child(ren)
---------------------------	---------------	-------------	----------------------------

Is this the parent of the child(ren)? If yes, go to section 5. If no, go to 4.11 Yes      No

- 4.11 Please explain below why the child(ren) will not be accompanied by a parent and provide details of the responsible adult who will be accompanying the child(ren). See Note 2.

**Note 2** Under the biometric registration regulations, any child under the age of 16 who is required to apply for a biometric immigration document must have their fingerprints and/or a photograph taken in the presence of a responsible adult who is the child's parent or guardian, or another person who for the time being takes responsibility for the child.

Where dependants of the main applicant are also required to apply for a biometric immigration document, all applicants will normally have their fingerprints and/or photograph taken on the same day. This means that you and any children applying with you will normally be expected to attend together. If there is any reason preventing you from accompanying any child under the age of 16, you must nominate the responsible adult who will be accompanying them.

The responsible adult accompanying any child under the age of 16 will need to provide an acceptable form of identification, such as a passport or driving licence. If that person is not the parent or guardian of the child, they must have a letter confirming that they are a responsible adult who has a close connection to the child and has been authorised to accompany him or her.

## SECTION 5 - YOUR HOME AND FINANCES

- 5.1 Is your home in the UK:
- |   |   |                             |
|---|---|-----------------------------|
| a) owned by you?                            | b) rented from a local authority or housing association by you?   | c) privately rented by you? |
| d) owned or rented by a relative or friend? | e) other? Give details below <span style="color: red; font-size: 2em; vertical-align: middle;">X</span> |                             |

"US GOV'T HOUSING" - (if you own a home, please submit supporting documents, i.e. proof of mortgage and bank statements.)

Leave section below blank if you ticked box (e) above.

- 5.2 Do you or your partner, or both, pay any rent or mortgage for your home?    Yes    No    If so, how much do you pay each month?    £
- 5.3 Are you working in the UK?    Yes    No    If so, what is your pay each month after income tax and other deductions?    £
- 5.4 Does a relative or friend of you or your partner, or both of you, regularly give you money?    Yes    No    If so, how much do you receive each month?    £
- 5.5 Are you receiving any public funds?    Yes    No

The public funds which are relevant for the purposes of the Immigration Rules are listed below. If you have answered yes to question 5.5, you must tick the relevant box(es) to show which of these are being received.

Attendance Allowance	Housing Benefit	Social Fund Payment
Carer's Allowance	Housing or Homelessness assistance	State Pension Credit
Child Benefit	Income-based Jobseeker's Allowance	Working Tax Credit
Child Tax Credit	Income Related Employment and Support Allowances	
Council Tax Benefit	Income Support	
Disability Living Allowance	Severe Disablement Allowance	

## SECTION 6 - PERSONAL HISTORY

It is mandatory to complete this section as required. Please note that this application will be invalid if you do not.

You must answer every question in this section. It is an offence under Section 26(1)(c) of the Immigration Act 1971 to make a statement or representation which you know to be false or do not believe to be true. Information given will be checked with other agencies.

\*\*\*CHECK APPLICABLE BOX\*\*\*

- 6.1 Do you or any dependants who are applying with you have any criminal convictions in the UK or any other country (including traffic offences) or any civil judgments made against you? Yes No

If you have answered yes to question 6.1 above, give details below for each criminal conviction and/or civil judgment, starting with the most recent one - but first see Note 3 about criminal convictions.

Note 3 Convictions spent under the Rehabilitation of Offenders Act 1974 need not be disclosed. More information about the Act is given towards the end of this section.

Name(s) of person(s) convicted and/or against whom a civil judgment was made.

Nature of the criminal offence(s) and/or civil action(s) - give details on a separate sheet and enclose it with this form if you need more space.

6.1: CHECK "NO" IF NO CRIMINAL OFFENCES/CONVICTIONS: PLEASE NOTE SPEEDING TICKETS DO COUNT AS A CRIMINAL OFFENCE & MUST BE DECLARED.

Details, including date(s), of the sentence(s) and/or civil judgment(s) - give details on separate sheet and enclose it if you need more space.

Country or countries where the sentence(s) was/were passed or the civil judgment(s) was/were made.

You must answer questions 6.2 to 6.7 below even if you have answered no to question 6.1. For help in answering these questions, please see the definitions on the next page.

\*\*\*CHECK APPLICABLE BOXES\*\*\*

- |     |  |     |    |   |
|-----|--|-----|----|---|
| 6.2 | Have you or any dependants who are applying with you ever been charged in any country with a criminal offence for which you have not yet been tried in court?  | Yes | No | X |
| 6.3 | In times of either peace or war have you or any dependants who are applying with you ever been involved, or suspected of involvement, in war crimes, crimes against humanity or genocide?                                    | Yes | No | X |
| 6.4 | Have you or any dependants who are applying with you ever been involved in, supported or encouraged terrorist activities in any country?   | Yes | No | X |
| 6.5 | Have you or any dependants who are applying with you ever been a member of, or given support to, an organisation which has been concerned in terrorism?  | Yes | No | X |
| 6.6 | Have you or any dependants who are applying with you ever, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to terrorist acts or other serious criminal acts? | Yes | No | X |
| 6.7 | Have you or any dependants who are applying with you ever engaged in any other activities which might indicate that you may not be considered to be persons of good character?   | Yes | No | X |

## SECTION 6 - PERSONAL HISTORY

If you have answered yes to question 6.2, 6.3, 6.4, 6.5, 6.6 or 6.7 on the previous page, you must give further details in the space provided below. If you need more space, continue on a separate sheet and enclose it with this form.

THIS PAGE IS A CONTINUATION OF THE PREVIOUS PAGE

### REHABILITATION OF OFFENDERS ACT 1974

The Rehabilitation of Offenders Act 1974 enables criminal convictions to become 'spent' or ignored after a 'rehabilitation period'. The length of the rehabilitation period depends on the sentence given. For a custodial (prison) sentence the rehabilitation period is decided by the original sentence, not the time served. Prison sentences of more than two and a half years can never become spent and should always be disclosed. Further information on rehabilitation periods can be found at Nacro's Resettlement Plus Helpline on 020 7840 6464 or by obtaining a free copy of their leaflet on 020 7840 6427.

### DEFINITIONS

For the purposes of answering questions 6.3 to 6.7, the following information provides guidance on actions which may constitute war crimes, crimes against humanity, genocide, or terrorist activities.

This guidance is not exhaustive. The full definitions of war crimes, crimes against humanity and genocide can be found in Schedule 8 of the International Criminal Court Act 2001 at [www.opsi.gov.uk/acts/acts2001/20010017](http://www.opsi.gov.uk/acts/acts2001/20010017) or purchased from The Stationery Office (telephone 0870 600 5522). It is your responsibility to satisfy yourself that you are familiar with the definitions and can answer the questions accurately on behalf of yourself and any dependants who are applying with you.

#### War crimes

Grave breaches of the Geneva Conventions committed during an armed conflict. This includes an internal armed conflict and an international armed conflict. The types of acts that may constitute a war crime include wilful killing, torture, extensive destruction of property not justified by military necessity, unlawful deportation, the intentional targeting of civilians and the taking of hostages.

#### Crimes against humanity

Acts committed at any time (not just during armed conflict) as part of a widespread or systematic attack, directed against any civilian population with knowledge of the attack. This would include offences such as murder, torture, rape, severe deprivation of liberty in violation of fundamental rules of international law and enforced disappearance of persons.

#### Genocide

Acts committed with intent to destroy, in whole or in part, a national, ethnical, racial or religious group.

#### Terrorist activities

Any act committed, or the threat of action, designed to influence a government or intimidate the public and made for the purposes of advancing a political, religious or ideological cause and that involves serious violence against a person; that may endanger another person's life; creates a serious risk to the health or safety of the public; involves serious damage to property; is designed to seriously disrupt or interfere with an electronic system.

#### Organisations concerned in terrorism

An organisation is concerned in terrorism if it commits or participates in acts of terrorism; prepares for terrorism; promotes or encourages terrorism (including the unlawful glorification of terrorism); or is otherwise concerned in terrorism.

## SECTION 7 - PHOTOGRAPHS

It is mandatory to provide the relevant photographs specified below, and for each photograph to comply with the mandatory format requirements specified in the separate photograph guidance provided with this form.

Please note that this application will be invalid if you do not provide the photographs or if they do not comply with the specified mandatory format requirements.

Tick the relevant box(es) to confirm the photographs you are providing and enclose them in a small sealed envelope attached to section 1 as instructed there.

Two recent identical passport-size photographs of yourself with your full name written on the back of each photograph. Please see the separate photograph guidance on the approved format.

Two recent identical passport-size photographs of each dependant included in section 2 and applying for an extension of stay in the UK with you, with their full name written on the back of each photograph.

\*\*\*CHECK THIS BOX IF YOU ADDED NAMES ON SECTION 2.\*\*\*

## SECTION 8 - DOCUMENTS

You must provide the documents specified below which are relevant to your application. If you do not, we reserve the right to decide your application on the basis of the information and documents provided. Tick the relevant boxes to show the documents you are providing. They must be originals.

All applicants must provide the relevant documents specified in 8A . You must also provide the relevant documents specified in 8B to 8E for the category in which you are applying.

Please note that, in some cases, we may have to ask for other documents in addition to those specified in this form.

### 8A All applicants

#### Passports and immigration documents

Your current passport or travel document. If you last entered the UK on a previous passport or travel document, please also provide this document if you have it.

The current passport(s) or travel document(s) of each dependant included in section 2 and applying for an extension of stay in the UK with you. If they last entered the UK on previous passport(s) or travel document(s), please also provide these documents if you have them.

\*\*\*CHECK THIS BOX IF YOU ADDED NAMES ON SECTION 2.\*\*\*

Your Biometric Residence Permit if you have been issued with one since entering the UK. See Note 4.

The Biometric Residence Permit for each dependant included in section 2 and applying for an extension of stay in the UK with you if they have been issued with them since entering the UK. See Note 4.

Note 4 Residence Permits have been issued to certain foreign nationals since 25 November 2008 when they have been given permission to remain in the UK. Unless reported lost or stolen, they should be enclosed with any application for further permission to remain in the UK.

Your police registration certificate if you have been asked to register with the police.

The police registration certificate(s) of each dependant included in section 2 and applying for an extension of stay in the UK with you if they have been asked to register with the police.

## SECTION 8 - DOCUMENTS

### Your finances

- X Evidence of your finances. Bank statements, building society savings books, pay slips or other formal documents as evidence of your ability to maintain and accommodate yourself and any dependants without recourse to public funds. See Note 5.

Note 5 We do not accept internet or cashpoint statements as evidence of finances. If you claim that a relative or friend is providing you with financial support (see question 5.4), in addition to evidence of your own finances, you must provide bank statements or other documents of the kind described above as evidence of their financial resources. The documents showing the finances available to you and to any person supporting you should cover at least the last 3 months.

8B Academic visitor **NOT APPLICABLE**

If you are applying as an academic visitor, in addition to the relevant documents in 8A, you must provide:

Documentary evidence of the research work/exchange arrangement that you are continuing to undertake.

Evidence that you can maintain and accommodate yourself and any dependants without recourse to public funds, taking employment or being sponsored by the institution(s) you are visiting. The evidence must be formal documents such as bank or building society statements or savings books or pay slips from your employment outside the UK. If a relative or friend is sponsoring you, the evidence should be a letter from him/her confirming this, with formal documents showing their financial resources. See Note 5.

8C UK ancestry **NOT APPLICABLE**

If you are a Commonwealth citizen aged 17 or over, one of your grandparents was born in the UK and Islands and you are applying because of your UK ancestry, in addition to the relevant documents in 8A, you must provide:

Your full birth certificate showing your parents' names.

Evidence that one of your grandparents was born in the UK and Islands. The evidence must be formal documents such as full birth certificates for your parents and grandparent and, where necessary to establish the relationship, marriage certificates and/or adoption papers.

Document(s) showing that you are able to work and intend to take or seek employment in the UK.

8D Domestic worker in a private household **NOT APPLICABLE**

If you have been given leave to enter or remain for employment in this category, in addition to the relevant documents in 8A, you must provide:

Recent document(s) from your employer, confirming that your work as a domestic worker in a private household is continuing and that you are still needed for the same work. See Note 6.

Evidence of the employer's right to reside in the United Kingdom, such as a passport.

Note 6 Domestic workers are required to provide a current statement of their terms and conditions of employment including full details of their duties, signed by themselves and their employer. They should also include a letter from their employer confirming that the employment is continuing and that the employment complies with UK legislation on the National Minimum Wage.

## SECTION 8 - DOCUMENTS

### 8E Visitor for private medical treatment **NOT APPLICABLE**

If you are applying as a visitor receiving private medical treatment, in addition to the relevant documents in 8A, you must provide:

Document(s) from a registered medical practitioner who holds a National Health Service (NHS) consultant's post or who appears in the Specialist Register of the General Medical Council, detailing the nature of the illness; showing satisfactory arrangements for private medical consultation or treatment; how long it is likely to last; the frequency of consultations; the likely total cost of the treatment; confirming that all expenses are being met; giving the likely prognosis; and, where treatment has begun, evidence as to its current progress. See Note 7.

Note 7 Visitors are not allowed to stay in the UK to receive free medical treatment on the National Health Service (NHS). Those who are in the UK for the purpose of undergoing private medical treatment will not be eligible for free NHS hospital treatment during their visit, even after a stay of 12 months.

Receipts for payment for any treatment you have received.

A signed statement that you intend to leave the UK at the end of your treatment.

### 8F Dependant of a person who has limited leave to enter or remain in the UK other than under the points based system **NOT APPLICABLE**

If you are applying as the dependant of such a person, in addition to the relevant documents in 8A, you must provide:

Your marriage or civil partnership certificate if you are applying as the person's spouse or civil partner.

Documents showing that you have lived together for 2 years or longer if you are applying as the person's unmarried or same-sex partner

Your full birth certificate showing your parents' names if you are applying as the person's child.

### 8G General visitor If you are applying as a general visitor, in addition to the relevant documents in 8A, you must provide: **NOT APPLICABLE**

Evidence that you can maintain and accommodate yourself without recourse to public funds and without taking employment. The evidence must be formal documents such as bank/building society statements or savings books, or pay slips from your employment outside the UK (see Note 5). If a relative or friend is sponsoring you, the evidence should be a letter from him/her confirming this, with formal documents showing their financial resources.

## SECTION 8 - DOCUMENTS

\*\*\*8H - 8K NOT APPLICABLE\*\*\*

- 8H **Long residence – after 10 years’ continuous lawful residence** If you are applying for an extension of stay after completing at least 10 years’ continuous lawful residence in the UK, in addition to the relevant documents in 8A, you must provide:

**All the passports you have held during this time.** If you cannot provide them all, you must provide the passports you have together with any Home Office letter(s) or other document(s) granting you leave to enter and/or remain in the UK. You should also provide documents of the type listed in 8F below to show that you were continuously resident in the UK during any periods for which you are unable to provide a passport.

- 8I **Long residence - after 14 years’ continuous residence.** If you are applying for an extension of stay after completing at least 14 years’ continuous residence in the UK, in addition to the relevant documents in 8A, documents such as those listed below showing that your stay here has been continuous for this period.

**All the passports or travel documents** you have held during your stay here

**Home Office** letter(s) or other document(s) granting you leave to enter and/or remain in the UK

**Doctor’s** letter(s) showing registration for each year of your stay, and letters from **hospital(s) or other local health service(s)**

**Council tax** letter(s) or bills for each year of your stay

**Gas, electricity and water** and other domestic bills or statements for each year of your stay

**National Insurance** contribution records for each year of your stay or P60 forms

**HM Revenue and Customs/Inland Revenue** letter(s) and/or P60 statements of income tax paid

**Employer(s)** letter(s) confirming the dates during which you have been employed

**Department for Work and Pensions** letter(s) and letters or other documents from **other government departments or agencies**

**Full birth certificate(s)**, ie one which shows the parents’ names for any of your children born in the UK

**Mortgage document(s)** showing any property you own in the UK and/or a letter from your landlord confirming the period of your tenancy

**Any other documents which support your application**

## SECTION 8 - DOCUMENTS

- 8J Dependant of exempt member of HM Forces (or of designated international HQ or defence organisations)

If you are applying as the partner of someone who is exempt from UK immigration control as a member of HM Forces, in addition to the relevant documents in 8A, you must provide a letter from your partner's unit confirming the date they enlisted and their expected final date of service with HM Forces.

If you are applying as the partner of someone who is exempt from UK immigration control on the basis of their armed forces training, posting or service in the UK or as a member of a designated international headquarters or defence organisation, in addition to the relevant documents in 8A you must provide a letter from your partner's unit or employer confirming the start date of their training, posting or service in the UK and the expected end date of this period of training, posting or service in the UK.

- 8K Other purposes/reasons not covered by other application forms If you are applying for an extension of stay for other purposes/reasons, in addition to the relevant documents in 8A, you must provide:

A letter or other document explaining why you are applying for an extension of stay, together with any relevant documents in support of your case. Please list the documents you are providing in the space below.

CIVILIAN EMPLOYEE

PLEASE SEE LETTER OF CONTRACT/LETTER OF EMPLOYMENT

## SECTION 9 - CONSENT FOR THE UK BORDER AGENCY TO REQUEST VERIFICATION CHECKS

**From the applicant :** \*\*\*COMPLETE IF APPLICABLE\*\*\*

I understand that you will check whether the information and supporting documentation that I have supplied to the UK Border Agency (UKBA) from a bank or utility company is correct. 'Correct' means that documents are unaltered originals issued by the bank or utility company and that the information on them is correct and applies to me or the person named as a customer on the document.

I agree to the bank or utility company, without seeking any further consent from me, telling you whether the information or documentation I have supplied is correct or in what way (if any) it is not correct.

I agree to the bank's or utility company's disclosure to UKBA of any relevant personal data they hold on me for the above purposes. If I have not supplied correct information or supporting documentation to UKBA the bank or utility company may disclose my relevant correct personal data.

If the information or supporting documentation also contains personal data relating to a joint customer or customers of mine on the bank or utility company account, or relates to another person who is to provide financial support, I confirm that I have obtained the consent of those persons to the disclosure of their personal data to the extent reasonably necessary for the above purposes.

I understand that the information obtained may be used as part of the decision making process about my application and may, if necessary, be disclosed to a court.

[I understand that providing information or documentation that is not correct will normally result in my application being refused and may lead to my prosecution for a criminal offence.]

Name and address of applicant

Postcode

Signature

Date

\*\*\*COMPLETE IF APPLICABLE\*\*\*

**If the account with the bank or utility company is in the joint names of the applicant and other people, each of those others should sign the following declaration :**

The above-named person ('the applicant') has given the UK Border Agency (UKBA) documentation about his or her accounts with banks or utility companies (a 'company') so that UKBA can check that is correct. I am a joint customer with the applicant on some or all of those accounts. Information about the applicant may thus also reveal information about me.

I agree to the company giving UKBA relevant personal data it holds about me in relation to the account.

This only covers data about me as joint customer with the applicant (and not about any other accounts I hold in my sole name) and limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give UKBA details of any inaccuracies / discrepancies in the information that the applicant has provided, and may also disclose to UKBA the correct information that they have on record about the account.

I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.

Name and address of joint customer

Postcode

Signature

Date

## SECTION 9 - CONSENT FOR THE UK BORDER AGENCY TO REQUEST VERIFICATION CHECKS

**If the account with the bank or utility company relates to another person who is to provide the applicant with financial support, that person\* should sign the following declaration :**

I am a friend or relative whom the above-named person ('the applicant') has stated will provide financial support. The UK Border Agency (UKBA) is verifying this by checking the documentation which the applicant has supplied about my accounts with banks or utility companies (a 'company'). The company may thus reveal information about me to UKBA or to the applicant.

I agree to the company giving UKBA relevant personal data it holds about me in relation to my account. This is limited to what is necessary to confirm that the documentation the applicant has supplied is correct. If that documentation is not correct, the company may give UKBA details of any inaccuracies / discrepancies in the information that the applicant has provided, and may also disclose to UKBA the correct information that they have on record about the account.

I understand that this may involve the applicant obtaining further details about the account.

I agree that this information may be used as part of the decision making process about the application and may, if necessary, be disclosed to a court.

Name and address of third party

Postcode

Signature

Date

\*If the account is a joint account, all customers should sign.

## SECTION 9 - DECLARATION

You must now read the declaration below and sign it. This must be signed by you (the applicant) and not by a representative or other person acting on your behalf. If you are under 18, your parent or guardian may sign.

It is mandatory for the declaration to be signed.

Please note that this application will be invalid if it is not signed as specified above.

I hereby apply for an extension of stay in the UK for myself and any dependants listed in this form. The information I have given in this form is complete and is true to the best of my knowledge.

I confirm that the photographs submitted with this form are a true likeness of myself and any dependants applying with me, as named on the back of each photograph, and that I have had the opportunity to see the UK Border Agency (UKBA) photograph guidance.

I confirm that if, before this application is decided, there is a material change in my circumstances or new information relevant to this application becomes available, I will inform UKBA.

As required to do so by the Immigration (Biometric Registration) Regulations, I confirm that I also apply for a biometric immigration document for myself and any dependants applying with me. I understand that UKBA may make enquiries about any responsible adult nominated to be present when any child under the age of 16 has their fingerprints and/or a photograph taken.

I understand that all information provided by me to UKBA will be treated in confidence; that it may be disclosed to other government departments, agencies, local authorities, the police, foreign governments and other bodies for immigration purposes or to enable them to perform their functions; and that, if such bodies provide UKBA with any information about me which may be relevant for immigration purposes, it may be used in reaching a decision on my application.

I understand that my details may in certain circumstances be passed to fraud prevention agencies to prevent fraud and money laundering. I am also aware that such agencies may provide UKBA with information about me. And I note that the UKBA website contains details explaining when information may be passed to or from fraud prevention agencies and how that information may be used.

I understand that documents provided in support of this application will be checked for authenticity; and that false documents will be retained and may result in my application being refused and in my prosecution and subsequent removal from the United Kingdom.

I understand that UKBA may also use the information provided by me for training purposes.

I am aware that it is an offence under the Immigration Act 1971, as amended by the Immigration and Asylum Act 1999 and the Nationality, Immigration and Asylum Act 2002, to make to a person acting in execution of any of those Acts a statement or representation which I know to be false or do not believe to be true, or to obtain or to seek to obtain leave to remain in the United Kingdom by means which include deception.

Signature

Date

\*\*Applicant listed in section (1) must sign this section.

\*\*Sponsor will sign for minors/newborns (under 18)

## PHOTOGRAPHS AND DOCUMENTS CHECKLIST

Please complete this part of the form to help us check that we have received your photographs and documents. At "A", tell us how many of each of the listed items you are providing with your application. At "B", list any other documents provided by you and state how many in each case. Continue on a separate sheet if necessary and enclose it with this form. All documents must be originals.

A.	Listed items	How many?
	Photographs of yourself	2
	Photographs of any dependants applying	
	Passports	1
	Travel documents	
	Biometric Residence Permits	
	Police registration certificates	
	Letter/documents from your employer	1
	Birth certificate <small>(Newborns; first time applicants)</small>	1
	Bank statements	
	Building society savings books	

A.	Listed items continued	How many?
	Pay slips <small>(1 month)</small>	2
	Documents confirming private medical treatment	

B.	Other documents	How many?
	Original Marriage Certificate: <small>(name change, first time applicant)</small>	1

Please note that, in some cases, we may have to ask for other documents in addition to those specified in this form.

## FINAL CHECKS

To ensure that your application is complete, please make the following final checks. Tick each box that is relevant to your application.

Is FLR(O) the right form for you and is it valid for use? See date and notes on front page.

X

Have you completed the payment details page and made the correct payment?

X

Have you completed sections 1 and 4 and, if required to do so, section 2?

X

Have you ticked a box in section 3 to show the category in which you are applying?

X

Have you completed section 6 and the rest of the form as specified?

X

Have you provided the photographs specified in section 7 and are they in the approved format?

X

Have you provided your current passport or travel document and all other relevant documents specified in section 8 and they are originals?

X

If you are unable to send us any of the documents specified in section 8 which are relevant to your application, or if you are unable to provide originals, have you given an explanation and said when you will be able to send them?

Have you, or a parent or guardian if you are under 18, signed and dated the declaration in section 9?

X

Finally, if you are posting it, please make sure that the application is addressed exactly as shown below:

UK Border Agency  
Leave to Remain – FLR(O)  
PO Box 495  
Durham  
DH99 1WR